



Willoughby Park precinct - Application checklist

Lot No	
Owner's Name	
Address	
Telephone	Business hours
	Home / Mobile
Email	
Builder's Name	
Builder's Contact	

The following documents need to be enclosed with your application (please check each box)

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|--|---|
| <input type="checkbox"/> Site Plan - including setbacks from all boundaries and locations of the rainwater tank, clothesline, and any sheds or outbuildings | <input type="checkbox"/> Fencing details - including locations, heights, and materials |
| <input type="checkbox"/> Dimensioned floor plan | <input type="checkbox"/> Simple sketch plan showing landscaping between the street frontage(s) and the home including location of any paths, mulched beds, trees, driveway (including materials used) and letterbox |
| <input type="checkbox"/> Elevations - from four sides showing building heights, roof pitches, and locations of external air-conditioners or aerials (if any) | <input type="checkbox"/> Plans, elevations and a schedule of external materials and colours are also required for any outbuildings larger than 3m wide x 3.5m deep x 2.5m high |
| <input type="checkbox"/> Schedule of external materials and colours | |
| <input type="checkbox"/> Details of any earthworks and retaining walls including materials used | |

Three copies of all enclosed documents must be provided. All plans must be legible, printed to A3, drawn to a conventional scale and clearly show a north point. The Architectural Review Panel reserves the right to request additional information.

Signature	
Name	Date

Please mail your completed application to:
 Architectural Review Panel
 C/- McCabe Architects Pty Ltd
 Level 1, 39 Langridge St, Collingwood, Victoria 3066

For more information, contact Seagrove's Architectural Review Panel on:
 t | 03 9415 6377
 e | approvals@seagrove.com.au